



COUNCIL FOR THE INDIAN SCHOOL CERTIFICATE EXAMINATIONS

PRAGATI HOUSE, 3RD FLOOR, 47-48, NEHRU PLACE, NEW DELHI - 110019

TELEPHONES: 29564831, 29564833, 26411706, 26413820 E-mail : council@cisce.org FAX : 91-11-29564735

Chief Executive & Secretary

GERRY ARATHOON

M.A., B.Ed.

PV/X-XII/SEM I/2021-2022

15th November 2021

To: All Heads of Schools presenting candidates for the ICSE & ISC Semester 1 Examinations.

Dear Principal,

Subject: Exemption from appearing for the ICSE & ISC Semester 1 Examinations on scheduled dates and alternative dates for the conduct of the Examinations.

This is in reference to the document 'Guidelines for the conduct of the ICSE & ISC Semester 1 Year 2021-2022 Examinations issued by the CISCE on 28th October 2021.

In the said document it has been stated: "It is mandatory for a candidate to appear for both (Semester 1 and 2) examinations to qualify for grant of certification for the ICSE / ISC Year 2022 Examination." This clause remains and is still valid.

However, there may be exceptional situations when some candidates will not be in a position to appear for the ISC / ICSE Semester 1 Examinations scheduled to begin from 22nd & 29th November 2021 respectively.

The exceptional situations may include any of the following:

1. A candidate is **Covid positive** and is in isolation/quarantine at the time of the conduct of examination.

(In the above case, the Head of the School of the candidate concerned must recommend the case, supported with medical documents/reports/ RTPCR Test Reports from a Registered Medical Practitioner / Hospital/ Diagnostic Centre.)

2. A candidate has been selected to participate in a National/ International Sporting Event which is recognized by the Sports Authority of India (SAI) or The Indian Olympic Association (IOA) and is scheduled to take place at the time of the conduct of the examination. The concerned candidate will need to produce a letter of participation in the Sporting Event, duly issued by the Sports Body, recognized by SAI / IOA.

(The Head of the School must recommend to the CISCE such a case, supported with necessary documents from the Sporting Body recognized by SAI / IOA.)

Alternative dates for the conduct of the Semester 1 Examinations (OFFLINE)

In the above-mentioned circumstances, **the CISCE will make suitable alternative arrangements** for the candidates who have missed the Semester 1 Examinations (Partly or Wholly) to appear for the Examination OFFLINE, at a later date. The dates for the conduct of this examination **will be intimated to the Heads of Schools at least 10 days before the start of the examination.** Please note that the Head of the School must endorse the request of the candidate concerned for exemption from the Semester 1 Examination scheduled to be held in November/December 2021.

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The Head of the School must submit the **written request on the school letterhead**, duly signed, stamped and dated, along with authentic **supporting documents** and the **attached format** completed in all respects by 19th November 2021 and 26th November 2021 for the ISC and ICSE Examinations respectively.

The requests, along with the required documents, must be submitted by email to the following CISCE officers:

For ICSE – Mr. Suraj Tamang (Assistant Secretary – ICSE) asicse@cisce.org / 9312943108

For ISC – Mrs. Ekta Parihar (Assistant Secretary – ISC) asisc@cisce.org / 9310043117

The Heads of the School may contact these officers for any further clarity on this matter. Your cooperation and discretion in the matter is solicited.

With warm regards,

Yours sincerely,

Gerry Arathoon
Chief Executive & Secretary

Encl. as above